

Southern Pointe HOA
HOA Information Request – Developer to Builder

Attn: Kelsey Poston sphoa@aggielandhouses.com

Information Request to: Title Company: _____

Name of person requesting information: _____ Email: _____

Address: _____

Phone: _____ Fax: _____

Please fill out all blanks and email to the address above for processing:

Property Address: _____

Closing Date: _____ GF# _____ Legal Description: _____

Seller (Current Owner): _____

Builder (New Buyer): _____

Builder (New Buyer) Phone: _____ Builder (New Buyer) email: _____

Builder (New Buyer) Contact Person: _____

Builder (New Buyer) Billing Address: _____

This section to filled out by HOA management office:

Annual dues are from January 1st to December 31st. Builder dues are \$300 per year.

Are dues current: N/A (Developer exempt) Does the title company collect the dues: Yes No

\$ _____ Builder Annual Dues \$ _____ Next Year's Dues

\$ _____ Other (_____)

Total amount to collect: \$ _____ * ***Association dues are prorated based on the closing date provided above.***

Make check payable to: Southern Pointe HOA

\$ _____ Administration Fee \$ _____ ** Updated Form Fee \$ _____ Other (_____)

Total amount to collect: \$ _____ *Make check payable to: Aggieland Houses*

Mail to: 4121 SH-6 South, Ste. 210, College Station, TX 77845

Date processed and returned: _____ By: _____

Date updated and returned: _____ By: _____

This document shall become void after 45 days and will not be valid or acceptable for closing if it is not dated within this 45-day period. An updated form must be requested for any forms that have become outdated.

* The management company shall not make any adjustments to closing costs after the closing has occurred, regardless of whether the closing took place on the date indicated on this document.

**A fee of \$75 will be assessed each time an information sheet is updated.