

Midtown Reserve Homeowners Association, Inc.

HOA Information Request – Builder to Homeowner
(Also Builder to Builder)

Attn: Kelsey Poston midtownhoa@aggielandhouses.com

Information Request to *Title Company:* _____

Name of person requesting information: _____ *Email:* _____

Address: _____

Phone: _____ *Fax:* _____

Please fill out all blanks and email to the address above for processing:

Property Address: _____

Closing Date: _____ GF# _____ Legal Description: _____

Seller (Current Owner): _____

Homeowner (New Buyer): _____

Homeowner (New Buyer) Phone: _____ Homeowner (New Buyer) email: _____

This section is to be filled out by the HOA management office:

Annual dues are from January 1st to December 31st. Builder dues are \$250, and homeowner dues are \$500 per year.

Are dues current: Yes No **Does the title company collect the dues:** Yes No

\$_____ Seller (Builder) Annual Dues \$_____ Next Year's Dues
\$_____ Buyer (Homeowner) Annual Dues \$_____ Cost of Collection/Finance Charges
\$_____ Transfer Fee \$_____ Other (_____)

Total amount to collect: \$_____ *** Association dues are prorated based on the closing date provided above.**
Make check payable to Midtown Reserve Homeowner Association, Inc.

\$_____ Administration Fee \$_____ Updated Form Fee** \$_____ Other (_____)

Total amount to collect: \$_____ *Make check payable to Aggieland Houses*

Mail to: 4121 SH-6 South, Ste. 210, College Station, TX 77845

Date processed and returned: _____ By: _____

Date **updated** and returned: _____ By: _____

This document shall become void after 45 days and will not be valid or acceptable for closing if it is not dated within this 45-day period. An updated form must be requested for any forms that have become outdated.

* The management company shall not make any adjustments to closing costs after the closing has occurred, regardless of whether the closing took place on the date indicated on this document.
**A fee of \$75 will be assessed each time an information sheet is updated.
2025-06-05