

Southern Pointe HOA

HOA Information Request – Homeowner to Homeowner

Attn: Kelsey Poston sphoa@aggielandhouses.com

Information Request to: Title Company: _____

Name of person requesting information: _____ Email: _____

Address: _____

Phone: _____ Fax: _____

Please fill out all blanks and email to the address above for processing:

Property Address: _____

Closing Date: _____ GF# _____ Legal Description: _____

Seller (Current Owner): _____

Buyer (New Owner): _____

Buyer (New Owner) Phone: _____ Buyer (New Owner) email: _____

This section to filled out by HOA management office:

Annual dues are from January 1st to December 31st. Dues are \$600 per year.

Are dues current: Yes No Does the title company collect the dues: Yes No

\$_____ Seller Annual Dues \$_____ Next Year’s Dues

\$_____ Buyer Annual Dues \$_____ Cost of Collection/Finance Charges

\$_____ Transfer Fee \$_____ Other (_____)

\$_____ HOA Bulk Fiber and Trash Utilities*

Total amount to collect: \$_____ ** ***Association dues and utilities are prorated based on the closing date provided above.***
Make check payable to: **Southern Pointe HOA**

\$_____ Administration Fee \$_____ Updated Form Fee*** \$_____ Other (_____)

Total amount to collect: \$_____ Make check payable to: **Aggieland Houses**

Mail to: 4121 SH-6 South, Ste. 210, College Station, TX 77845

Date processed and returned: _____ By: _____

Date updated and returned: _____ By: _____

This document shall become void after 45 days and will not be valid or acceptable for closing if it is not dated within this 45-day period. An updated form must be requested for any forms that have become outdated.

* Fiber services are mandatory and cannot be opted out of. In the event that trash service is not utilized, credits will be applied to the account post-closing, but no sooner than three months and no later than six months thereafter.
** The management company shall not make any adjustments to closing costs after the closing has occurred, regardless of whether the closing took place on the date indicated on this document.
***A fee of \$75 will be assessed each time an information sheet is updated.
2025-06-05